

## Draft AGENDA

### 37<sup>th</sup> DPPI SEE Regional meeting 06-07 November 2018, Hotel "Hills", Sarajevo, Bosnia and Herzegovina

#### November 5, 2018

- Arrival of the delegations
- 19.00 welcome reception at Hotel Hills

#### Day 1, November 6, 2018

<b>Welcoming session</b>	
09.00-09.15	Opening speech and administrative remarks: <ul style="list-style-type: none"><li>- CiO 2018, representative from AFAD,</li><li>- Head of Secretariat at DPPI SEE</li></ul>
09.15-9.25	Group photo
<b>(CLOSED) Session</b>	
09.25-10.00	Reports by the Secretariat
10.00-10.45	HCA update <ul style="list-style-type: none"><li>-Internal Operations Handbook for DPPI SEE Secretariat</li></ul>
10.45-11.15	Coffee & Networking
11.15-12.15	Presenting/adopting the Annual Work Plan for 2019
12.15-13.15	DMTP 2019 ( <b>open to partners</b> )
13.15-14.00	Lunch
<b>Advisory Board Session</b>	
14.00-14.45	DPPI SEE member states <ul style="list-style-type: none"><li>- Exchange of information about the recent developments in the field of disaster management in the DPPI SEE member countries</li></ul>
14.45-15.35	Guest Lecturers
<b>Panel Session 1. Regional approaches to disaster risk reduction/management</b>	
15.35-16.35	Partners and member states
<b>Panel Session 2. Sustainability for regional projects in disaster risk reduction/management</b>	
16.35-17.35	Partners and member states
<b>19.00 Dinner</b>	

#### Day 2, November 7, 2018

09.00–12.00	Closing ceremony <ul style="list-style-type: none"><li>- Evaluation Report on Regional Organizations in Western Balkans</li><li>- Handover to the new CiO for 2019</li><li>- Announcement for the next 38<sup>th</sup> Regional Meeting</li><li>- Conclusions from the meeting</li><li>- AOB</li></ul>
13.00-14.00	Lunch
<i>Departure of the delegations</i>	

## **Concept note**

### **37<sup>th</sup> DPPI SEE Regional meeting 06-07 November 2018, Hotel "Hills", Sarajevo, Bosnia and Herzegovina**

#### **Duration and participation**

The meeting starts on Tuesday 06<sup>th</sup> of November at 09:00 and should be concluded on Wednesday 7<sup>th</sup> of November. Participants are expected to arrive on Monday 05<sup>th</sup> of November and not to depart earlier than 12:00 on Wednesday 07<sup>th</sup> of November.

#### **Meeting Objectives**

The upcoming 37<sup>th</sup> DPPI SEE Regional Meeting will have the following objectives:

- Review of the reports prepared by the CiO and the Secretariat
- Adopting the Annual Work Plan for 2019
- Adopting the Internal Operations Handbook for the Secretariat
- Adopting the DMTP 2019

Having in mind the conclusions from the first Trio Meeting, held on 4<sup>th</sup> of July 2018, it is envisaged next year DPPI SEE to develop a long term strategic plan with specific objectives and indicators to be met. The Advisory Board session is designed towards that goal. By having two separate panel session we will have the opportunity to listen to our partners and their strategic plans for the region of South Eastern Europe and where they see DPPI SEE. Their inputs will be used to draft the long term strategic plan of DPPI SEE ready to be adopted at the next 38<sup>th</sup> Regional Meeting. The Advisory Board session will be enhanced with two guest lecturers from University of Lund and University of Copenhagen.

In order to be effective all documents/reports necessary for meeting the objectives will be circulated to DPPI SEE focal points in advance. The web administrator of DPPI SEE will create online forum that will enable us to exchange comments prior to the meeting.